

555 Program Guidelines

Conservation Partnership Plan of Operation (CPPO)

This is a computer program that can be used to analyze county specific data. The CPPO provides multiple resources that will enable SWCD directors and the local district conservationist to identify current and potential conservation needs. The CPPO will be posted to the NRCS server and requires e-Authorization to be accessed. SWCD directors are asked to work cooperatively with their local district conservationist to review the CPPO resource tabs, identify potential county conservation needs and record this information on the tool. This information can then be reviewed at the next local work group meeting to provide resources for attendee feedback. .

Districts can be reimbursed for the time spent developing the plan. This can be done during a regular board meeting. Just be sure to track the amount of time spent. This may take more than one meeting or be discussed in multiple meetings.

When filling out the reimbursement request be sure to check the box for “conservation plan” on the form.

Milage can be paid if the district does not claim milage from the State.

Local Working Group Meeting

SWCDs host local work group meeting prior to April 7, 2023.

Districts can be reimbursed for director time spent planning and hosting the local work group meeting. Districts can also be reimbursed for meeting related expenses such as meeting promotion or outreach, facility rental, facilitator, printing or AV rental if necessary. (no food or beverage reimbursement allowed). SWCDs can be reimbursed for documenting meeting with both a transcript of the discussion and the minutes, providing and reviewing the minutes/transcript with the local district conservationist and helping coordinate the district conservationist post the final minutes/transcript on the designated NRCS SharePoint site.

Districts are encouraged to review the Local Working Group Guidelines that includes sample agendas and more.

https://www.atswcd.org/files/ugd/b43bc1_11f688a345fe418c8d3ffbf16345b4fa.pdf